

ERIE ELEMENTARY **CHARTER SCHOOL**
LA ESCUELA ERIE

Board of Directors Meeting
03/12/25
6:00pm - 8:00pm
at
1405 N. Washtenaw Ave.

MINUTES

Board Members Present:

Via Zoom:

April Kennedy, Parent Representative
Tony Sutton, Vice President - Academic Affairs
Leslie Pigozzi, Teacher Representative
Rahul Kalsi

In-person:

Sarah Airola, Chairwoman
Keith Ellett, Treasurer
Rajiv Naidu, Secretary
Paul Pagel
Victor Sy Nelson
Mary Boehler
Maria Hawilo
Melanie Madigan

Absent:

Diego Galvez
Vivek Sadanand

Staff present:

Karem Gomez
Diana Morquecho
Marisol Martinez
Aimee Frantzen
Vanessa Sahabi

Chairwoman Welcome – Sarah Airola

- Meeting was called to order at 6:14 pm

Sarah Airola discussed approving the minutes of the board meeting from the January 15th, 2025 board meeting.

Maria Hawilo: I move to approve the board approves the minutes from the January 15th, 2025 board meeting.

Mary Boehler: I second the motion to approve the board approves the minutes from the January 15th, 2025 board meeting.

Sarah Airola: All in favor?

All voting members who were present in person voted in favor: Sarah Airola, Rajiv Naidu, Keith Ellett, Mary Boehler, Maria Hawilo, Victor Sy Nelson, Melanie Madigan, Paul Pagel
All voting members who were remote via zoom: Rahul Kalsi, Tony Sutton
All opposed? 0 opposed the motion.
The motion passed.
Abstentions? 0 members abstained
The motion passed.

Public Comments

- No public Comments

CPS Renewal Update and Process - Principal Gomez

- The renewal application results are expected by March 20, 2025

Finance Committee Report- Mary Boehler, Rajiv Naidu, Keith Ellett

- Overall, the school finances are on track.
- The Finance Committee reported a budget surplus of \$325,000, contingent on unfilled positions.
- The government allocations are different due to incorrect student numbers and conservative budgeting.
- The private contributions include a \$55,000 grant for continuous improvement.

Academic Committee Report/Principal Report - Principal Gomez

- Primary Metric:
 - Academic performance showed 80% of students meeting standards in January and February, with significant growth in math and reading interventions
- Intervention: Students Growth in Fast Bridge MOY assessment



- 73% of students grew in ELA.
- 86.5% of students grew in Math.
- IAR: All 3rd-8th classrooms Individual Goals and Class Goals were set.
 - This year, we are making it a BIG DEAL. Our plan includes:
 - Personalized notes to students on each day to encourage them to do well and take it seriously.
 - K-2 classroom notes to encourage students.
 - Attendance raffles.
 - IAR pep rally & Surprise on Friday.
- Seal of Biliteracy & Access:
 - Access: Completed. We tested 176 students, only 3 students were not tested due to absences. Lowest count so far. Each student is tested across four domains, for a total of 704 tests.
 - Pathway to Seal of Biliteracy: In progress. We tested students in 8DL, 8GE, 5DL, 5GE. Students on the path to earning the Seal of Biliteracy in High School need to score a 4 in 8th grade and 2 in 5th grade. Many of our students are scoring past 2 and 4, they are on their way to earning the prestigious award.
- CIWP Update:
 - West 40: Meetings with our coach Emika Canty- Weekly meetings since January
 - ILNA: will come on site on 1/28-1/29 to conduct a school diagnostics that will involve classroom observations, staff interviews and surveys.
 - Challenges: Not getting a response from ILNA to support during the planning year.
 - Next Steps: CIWP phase 3 training focus: Goals & Action Steps. Submit documentation to ILNA in folders(schedule, staff roster.
- Dual Language: Dual Language Caminatas took place last week. We collaborated with 4 members of OMME (Office of Multilingual, Multicultural Education) and conducted walkthroughs of our Dual Language classrooms.
 - Glows:
 - *Inclusion: Routines and rituals contribute to a safe and respectful learning environment.
 - *Attitude: Teacher and students stay in the language of instruction.
 - *Competence: Teachers communicate tasks to students and students stay on task.
 - *Meaning: Teachers model the types of responses they want their students to produce.

- Opportunities:

*Inclusion: The learning environment to promote identity development and cross-cultural understanding.

*Attitude: Students to make choices related to learning that include their experiences, values, needs, and strengths.

- Attendance Initiative: Monthly Attendance Average: Goal 95%

- Sept: 91.7%, Oct: 90.2%, Nov: 90.9%, Dec: 88.3%, Jan: 86.7%, Feb: 87.3%

- Staff Absences Report: Total Staff Members: 62

- Aug/Sept: 89, Oct: 114, Nov: 42, Dec: 77, Jan: 67, Feb: 72

- High School Application: Results go live this Friday.

- Parent Involvement: Our first Parent Committee meeting of this school year will be held on 03/17/25. Parents Paloma and Allie, who are part of the committee, will host the meeting virtually.

- Enrollment: We offered all available seats and were able to reach our maximum seat capacity of 415.

- Upcoming Events:

- 4/16&4/17: Flea Market during Parent Conferences- Everything will be between \$1-\$5. Funds will be allocated for Parent Committee Activities and Family Events.

- May 8th: We have our 1st Annual Erie Ladies Nights- Parents, Teachers, Community Members are invited. Theme: Garden/High Tea Party.

ED Search - Sarah Airola

- The executive director search narrowed to two finalists, with a Q&A forum scheduled.

Fundraising Update - Sarah Airola

- A significant amount of Grant applications have been submitted.
- The proposed date for Erie's Gala is October 16, 2025.

Library Plan - Sarah Airola

- The library is nearing completion, with plans for limited initial hours and volunteer management.

Conflict of Interest



- The board will vote on the updated Conflict of Interest during the next board meeting.

Vote for new board member - Sarah Airola

- Sarah Airola mentions nominating April Kennedy as the new parent representative board member.

Melanie Madigan: I motion to move forward with nominating April Kennedy, to serve as the new parent representative board member.

Mary Boehler: I second the motion to move forward with nominating April Kennedy, to serve as the new parent representative board member.

Sarah Airola: All in favor?

All voting members who were present in person voted in favor: Sarah Airola, Rajiv Naidu, Keith Ellett, Mary Boehler, Maria Hawilo, Victor Sy Nelson, Melanie Madigan, Paul Pagel

All voting members who were remote via zoom: Rahul Kalsi, Tony Sutton

All opposed? 0 opposed the motion.

The motion passed.

Abstentions? 0 members abstained

The motion passed.

April Kennedy has proposed the following initiatives for consideration in her role as the Parent Representative:

- Pottery events and gardening classes
- Organize educational trips to the local library
- Facilitate events hosted by Erie Parents.
- Encourage parent involvement in community outreach activities, including visits to the police station, fire station, and senior citizens' home.

Sarah Airola mentioned moving forward with adjourning the board meeting.

Maria Hawilo: I motion to move forward with adjourning the board meeting

Melanie Madigan: I second the motion to move forward, adjourning the board meeting.

Sarah Airola: All in favor?

All voting members who were present in person voted in favor: Sarah Airola, Rajiv Naidu, Keith Ellett, Mary Boehler, Maria Hawilo, Victor Sy Nelson, Melanie Madigan, Paul Pagel
All voting members who were remote via zoom: Rahul Kalsi, Tony Sutton, April Kennedy
All opposed? 0 opposed the motion.
The motion passed.
Abstentions? 0 members abstained
The motion passed.

The meeting was adjourned at 8:00 pm.


Prepared By: Vanessa Sahabi



Reviewed By: Rajiv Naidu