

Members Present: *S.Airola, S. Berghorst, M. Boehler, C. Bush, H. Campuzano, M. Hawilo, P. Horsch, J.Jaimes, R. Kraus, R. Laragh, M. Madigan, M.Moran, V. Nelson, K. Perkins, B. Whitfield, J. Williams*

Members Regrets: *M. Bell-Frese, R. Estrada, A. Gomez, M. Guerra, J. Hall, D. Kinnear, M. Milkie, M.Petrillo, L. Silva*

Guests Present: *M.Holloway, J. Marder, M. Martinez, J. Rodriguez, J. Segura*

The meeting was called to order at 6:00 p.m.

Minutes from April 11, 2018, June 20, 2018 & August 8, 2018 approved by unanimous vote.

Principal's Report

(Please see handout)

- Introduction of new report style.
- Updates to Dual Language Handbook.
- Supportive Environment.
 - School safety.
 - Tutoring, academic clubs & Sports.
- More family involvement.
 - Bilingual Advisory Committee.
 - Parent University.
 - Weekly Newsletter.
- Partnerships.
 - Rincon Family Services.
 - Meeting with current program partnerships.

Academic Program Committee Report

(Please see handout)

- Introduction of new report format focused on 5 essential components of organization & climate that relate to improving schools.
- Goals:
 - Implementing Responsive classroom.
 - Using student assessment data to develop learning activities.
 - Second Step social/emotional learning curriculum.
- Tutors received math and literacy training.

Development and Communications Report

(Please see handouts)

- Corporation Support – FY17 Goal of \$1,500; \$135.
- Foundation Support – FY17 Goal of \$251,250; received to date \$50,078.
- Individual Giving – FY17 Goal of \$40,000, received to date \$725.00.
- Board Giving - \$10,000; \$200
 - \$63,500 – Board Giving to Opening Doors (Direct).
 - \$3,000 Board Giving to Opening Doors (Indirect).
- Winter Appeal - \$10,000
- Spring Appeal - \$20,000; \$525 to date.
- General Donations - \$25.00.
- Cultivation/Stewardship Activities:
 - Eblast for Opening Doors.
 - Additional posts about student activities.
- 2018 Opening Doors

- o Champion for Children Honoree - Carmen De Carrier/Solano-De Carrier Management
- o Current fundraising confirmed: \$133,975.
- Other fundraising activities:
 - o Lapsed Donor Mailing.

Operations Report

- Operational Checking Balance as of October 10th: \$516,141.
- Final budget due by the end of October.
- Draft of FY18 audit did not result in financial or compliance material weaknesses or deficiencies.
- OMA training due by October 31st, 2018
- Internet safety policy update.
- Background checks for volunteers.

Motion to approve final budget for FY19 budget passed by unanimous vote.

P. Horsch motioned to approve the revised Internet Safety Report; M. Boehler seconded the motion.

M. Madigan motioned to approve the final Employee Handbook; P. Horsch seconded the motion.

Board Development Report

- Welcome to new board members, B. Whitfield & R. Laragh.
- Introduction of two new possible board members W. Valero & H. Sennholtz.

M. Madigan motioned to approve the election of W. Valero to the Erie Elementary Charter School Board of Trustees; M. Boehler seconded the motion; motion passed unanimously.

M. Madigan motioned to approve the election of H. Sennholtz to the Erie Elementary Charter School Board of Trustees; P. Horsch seconded the motion; motion passed unanimously.

M. Madigan motioned to approve the reelection of Board Members whose two year terms were expiring in October, 2018; M. Hawilo seconded the motion; motion passed unanimously.

M. Boehler motioned to approved board office slate; P. Horsch seconded the motion; motion passed unanimously.

The meeting was adjourned at 7:39pm.

Prepared By: Malenis Holloway

Reviewed By: Sarah Airola